

PINE GROVE TOWNSHIP MONTHLY BOARD MEETING MINUTES

January 3, 2024 7:00 p.m.

1. **Meeting was called to order** at 7:00 P.M. by Smith
2. **Pledge of Allegiance.**
3. **Roll Call: Present:** Richardson, Smith, Sell **Absent:** Meert, Hephner **Also Present:** Attorney Catherine Kaufman
4. **Agenda: Motion by Smith, supported by Sell to approve the agenda as written. All yes, motion carried.**
5. **Consent Agenda: Motion made by Sell, supported by Richardson to approve the Consent Agenda. All yes, motion carried.**
6. **Monthly Bills: Motion made by Sell, supported by Richardson to approve the monthly expenditures. All yes, motion carried.**
7. **Correspondence and Reports:**
 - A. **County Commission: Submitted.**
 - B. **Sheriff: 65 township complaints**
 - C. **Road Commission:** 2024 budget completed, major project is CR 388, updating their 5-year plan. Smith stated that he did a ride-along with Greg from the Road Commission and identified 9 miles of road to de-berm and chip seal and seal coat. The CR 388 project is still in development and has not gone out for bid yet. Sell asked if possible, not to do the CR 388 project until after May as it is her yearly source of income through the greenhouse, with May being the busiest month and if they close the road for construction, she will lose a large portion of her business. Smith stated he will be working with Greg on a 5-year plan. Sell stated the board had requested to see the project plans before they were filed and the Board was to work together on them. Smith stated he was not aware of that. Sell stated it was discussed at a meeting. Smith stated he understood the board asked Smith to get with the Road Commission and get it taken care of and get the 5-year plan, that is what was asked. Sell asked Don to share the information with the rest of the board. Road Commission meets in the summer on the first Wednesday of the month and in the winter, meet on the first Thursday of the month at 5 p.m.
 - D. **Fire Chief:** 208 calls for service for 2023, working on 2024 budgets. Met with a structural engineer for the building due to the cracking on the inside and waiting on report, also on the training structure. Working on grants for radios.
 - E. **Fire Board:** Kehoe stated that there was nothing to report
 - F. **Ambulance: Submitted.**
 - G. **Treasurer: As of 11-30-2023:**

<u>Huntington Tax:</u> \$123.73	<u>Mercantile Tax:</u> \$0.01
<u>Huntington General:</u> \$203,648.80	<u>Mercantile General:</u> 649,384.19
<u>T&A:</u> \$9,956.53	<u>ARPA:</u> 220,804.55 <u>PNC Savings:</u> \$199,910.10
<u>Consumers Xtra Protect:</u> \$251,127.09	<u>Consumers Money Market:</u> \$252,261.84
 - H. **Planning Commission:** Richardson stated the next meeting is January 15 at 6 p.m.
 - I. **KABA: December 2023: 2 Building Permit, 2 Electrical Permits, 7 Mechanical Permits**
8. **Committee Reports: Did not meet due to the holidays Next meeting is January 8 at 8:30 pm.** Sell stated Mark Visser came in and replaced the board under the kitchenette sink. Sell stated the GFI in the basement is still tripping and Smith stated that Esper is scheduling a time to come and address that and lights at the Transfer/Recycle Station. Richardson stated that the lights at the park are running 24 hours a day and need to be looked at as well.
9. **Public Comment (limit two minutes):** Mike P. addressed the board with some continuing complaints about the road construction that was done. Mike stated that he did address the Road Commission and they're issues are supposed to be addressed, hopefully they will. Mike P. stated he doesn't want to do anything legally but has doubts the repairs will be done. Pam Visser informed the Board that former Planning Commission member Craig Yaple has passed away. Eric Mathies stated it was his understanding that there was going to be a public meeting with the Road Commission and he is upset that that did not happen. Eric stated the

culvert was not replaced at the end of his road. Kathy Garrett thanked Michelle for her extra efforts and would also like to have the light checked out in the park pavilion as it doesn't seem to be working.

10. **Old Business:**

1. **Email Policy: Tabled**

2. **Mold/Asbestos Bids:** Smith recontacted Taplin and their bid was for mold abatement in the west side only and taking off the ceiling in the east side only, so their bid is useless. Smith stated he contacted Martin and they found out that VanDam was bidding the mold, all Martins bid was the asbestos and they sent their quote directly to VanDam. Smith stated a very detailed description of what needs to be bid should be done and put out to bid again.

3. **Job Description: Transfer Station Attendants: Tabled**

4. **ARPA Funds for BCI:** Smith stated that the expenditure of \$42,011.81 needs to be approved for BCI. Sell stated that two payments have been made to BCI. *Motion by Smith, supported by Richardson to make the payment of \$42,011.81 to BCI. Roll Call: Richardson – yes, Smith – yes, Sell – yes. Motion carried.*

5. **ARPA Funds for Fire Board: This is NOT APRA Funds, General Funds for Fire Board:** There will be an invoice for \$177,200.00 to go towards the fire truck chassis. **This has not been invoiced yet so it will be tabled for now.**

11. **New Business:**

1. **ARPA Funds for Midwest Energy:** Smith stated that he was contacted by Midwest Energy and they are doing some internet expansion for some of the missed areas with a grant through the County and are asking if Pine Grove had any ARPA funds that the Board would be willing to contribute. Smith stated that he believed there was \$10,000.00 or so not committed. *Motion by Smith, supported by Sell to allocate the remainder of the unallocated ARPA funds to Midwest Energy, not to exceed \$15,000. All yes, motion carried.*

12. **Member Comment:** Richardson and Sell both stated that they hoped all the road issues will be resolved in a timely manner.

13. **Adjournment:** *Motion made by Smith, supported by Richardson to adjourn. All yes, motion carried. Adjourned at 8:08p.m.*

**Respectfully submitted,
Michelle Meert, Pine Grove Township Clerk**