

PINE GROVE TOWNSHIP MONTHLY BOARD MEETING MINUTES

November 2, 2022 7:00 p.m.

1. **Meeting was called to order** at 7:00 P.M. by Smith
2. **Pledge of Allegiance.**
3. **Roll Call: Present:** Richardson, Meert, Smith, Sell, Hephner Also Present -Attorney Catherine Kaufman
4. **Agenda:** Smith stated that the Recycle Center would be added to New Business Item #2. *Motion by Richardson, supported Sell to approve the agenda with the Addition of the Recycle Center under New Business. All yes, motion carried.*
5. **Consent Agenda:** *Motion made by Hephner, supported by Richardson to approve the Consent Agenda. All Yes, motion carried.*
6. **Monthly Bills:** *Motion made by Sell, supported by Smith to approve the monthly bills for a total of \$40,512.00. All yes, motion carried.*
7. **Correspondence and Reports:**
 - A. **Library:** Nothing at this time.
 - B. **Sheriff:** Submitted. 61 complaints. OEO: Working on 6 blight complaints.
 - C. **County Commission:** Submitted. Trees for Troops will be held tentatively on November 28th at 10:00 a.m., at Wahmhoff Farms. Anyone wishing to volunteer to load donated trees being delivered to families of military soldiers should show up by 10:00 A.M.
 - D. **Road Commission:** Submitted. Wayne Nelson is the new Managing Director
 - E. **Fire Chief:** Submitted.
 - F. **Fire Board:** Kehoe stated that purchase agreement was signed for the fire truck. Gobles did sign the resolution with no conditions.
 - G. **Ambulance:** Submitted.
 - H. **Treasurer: Tax: \$42,949.64 General: \$811,513.35 T&A: \$9,928.37
PNC Savings: 199,923.41 Consumers Xtra Protect: \$250,541.63
Consumers Money Markey: \$251,087.10 ARPA: \$309,853.33 AlleganCU:
\$211,957.15**
 - I. **Planning Commission:** Richardson stated that the PC will meet Nov. 21st and are starting to review the Master Plan. They will also be meeting on December 19th and January 16th.
 - J. **KABA:** Submitted. Permits for October: 3 Building, 1 Commercial 1 Inspection Permit
8. **Committee Reports: Building Committee: Submitted. On file.**
9. **Public Comment (limit two minutes):** Kathy Garrett stated that the Kendall Store was broken into. Kathy state the response time for the Sheriff's Dept. was 12 minutes, they were very professional, and apprehended the suspect. She would like to thank the Sheriff's Office and the Ambulance for everything they did that night. James asked if there were any recent updates from BCI on the status of the fiber optic projects. Smith stated that there have not been any recent updates on the project.
10. **Old Business:**
 1. **Clean Up of Township Offices:** Hephner has been working with a company regarding document destruction, scanning and storing. Smith has gotten quotes on the gutters and well pit. Hephner asked that everyone get through their boxes and records and separate what can be destroyed and what needs to be saved and scanned and have information ready by the December 1st meeting.
 2. **North Lake Special Assessment Hearing:** Attorney Kaufman explained the process of the 2023 through 2027 Special Assessment for North Lake and read the Resolution of Intent. Kaufman stated if the board adopts the resolution, a Public Hearing will be set for December 7th at 7 P.M. *Motion made by Hephner, supported by Richardson to adopt the Resolution for the North Lake Aquatic Weed Control. Roll Call: Richardson – yes, Meert – yes, Smith – yes, Hephner – yes, Sell – yes. All yes. Motion passed.*

3. **Award Gutter Replacement Job:** Smith stated that he received three proposals for the gutter replacement. All 3 proposals were reviewed and discussed. *Motion by Sell, supported by Hephner, to contract with TNT Gutters for gutter replacement in the amount of \$3,100. Roll Call: Richardson – yes, Meert – yes, Smith – yes, Sell – yes, Hephner – yes. All yes, motion carried.*
 4. **Approve Document Disposal:** *Motion made by Hephner, supported by Smith to approve DATA GUARDIAN to do the document disposal. All yes, motion carried.*
 5. **Approve Well Pit Removal Job:** Smith stated he put out a bid and only received 1 proposal to take up the concrete, break the blocks down inside, cement block the hole in the wall in the basement, close and seal it, fill the hole in with sand, and repour the concrete over the top for a cost of \$4,950 with Quality Concrete and Masonry. *Motion by Hephner, supported by Richardson to contract with Quality Concrete and Masonry for \$4, 950.00 to repair the well pit. Roll Call: Richardson – yes, Meert – yes, Smith – yes, Sell – yes, Hephner – yes. All yes, motion carried.*
11. **New Business:**
1. **Approve Renewal of Assessor Contract:** Smith stated that Appraisals Plus Group LLC has submitted a new 3-year contract. *Motion made by Smith, supported by Sell to approve the contract with Appraisals Plus Group LLC for a 3-year contact. Roll Call: Richardson – yes, Meert – yes, Smith – yes, Sell -yes, Hephner – yes. All yes, motion carried.*
 2. **Recycle Center:** Sell asked if Jeff could salt the recycle center area and after discussion, no motion was needed. Michelle will let Jeff know that when he plows the recycle center area to salt as well. Sell also stated that one attendant is letting recycle tickets to non-owners be sold for November through December of next year and one attendant is not. The board discussed the matter and decided to stick with the Jan 1st through December 31st.sales. Sell asked about the status of the fencing at the recycle center and Smith stated that he is still waiting on quotes but will revisit this.
12. **Member Comment:** None
13. **Adjournment:** *Motion made by Smith, supported by Richardson to adjourn.*

Adjourned at 8:17 p.m.

Respectfully submitted,

Michelle Meert, Pine Grove Twp. Clerk