

# PINE GROVE TOWNSHIP MONTHLY BOARD MEETING MINUTES

July 6, 2022 7:00 p.m.

1. **Meeting was called to order** at 7:00 P.M. by Smith
2. **Pledge of Allegiance.**
3. **Roll Call: Present:** Richardson, Meert, Smith, Sell, Hephner -Attorney Catherine Kauffman
4. **Agenda:** Hephner asked to add an update on the building cleanup to the agenda. *Motion made by Hephner, supported by Meert to approve the agenda as amended. All yes, motion carried.*
5. **Consent Agenda:** *Motion made by Richardson, supported by Meert to approve the Consent Agenda. All yes, motion carried.*
6. **Monthly Bills:** *Motion made by Sell, supported by Smith to approve the monthly bills as presented in the amount of \$17,258.13. All yes, motion carried.*
7. **Correspondence and Reports:**
  - A. **Library:** Nothing at this time.
  - B. **Sheriff:** Submitted. 36 township complaints. OEO: Working on 8 junk vehicle complaints, 4 other ordinance violations and 3 trash/junk violations.
  - C. **County Commission:** Submitted.
  - D. **Road Commission:** Submitted. Shoulder burning is done, seal coating is being done now. Meert asked if anyone has looked at the washout on D Avenue by pond on south side and was advised that it would be looked at. Kendall drain by the store will be looked at as well.
  - E. **Fire Chief:** Submitted. 103 calls for service for the year so far.
  - F. **Fire Board:** Nothing at this time.
  - G. **Ambulance:** Submitted. 19 calls in June.
  - H. **Treasurer:** **T&A:** \$9,936.03 **Checking:** \$662,942.37 **PNC Savings:** \$199,924.73  
**Tax:** \$-19.90 **Consumers: ARPA: \$154,902.54, Extra Protect Savings: \$250,374.22 Money Market: \$250,751.68**
  - I. **Planning Commission:** Meeting July 11, nothing on agenda.
  - J. **KABA:** Submitted. Permits for June: 3 Building, 9 Electrical, 12 Mechanical, 3 Plumbing.
8. **Committee Reports: Building Committee:** Smith stated that there is one person, Pam Visser, that has shown interest in being on the Building Committee. Dan Baker also volunteered to be on the building committee. Smith stated that they are looking for 3 or 4 residents to be on this committee. Smith stated that he will be on the committee and Hephner stated that she would be as well. Smith stated that he hoped to have a meeting before the end of July.
9. **Old Business:**
  1. **Computer Upgrades** – Sell went over a bid from Advantage Computer Service regarding NAS Network Area Storage. After a discussion, this topic was tabled until next month’s meeting.
  2. **Township Hall Clean Up:** Sell stated that at last month meeting, a motion was made and passed to get bids on mold remediation on the township hall and questioned what the status is? Smith will have bids before next month’s meeting.
10. **New Business:**
  1. **Replacement of North Gate at Recycle Center:** Smith stated that the township had to do an emergency gate replacement last year on the south side of the main gate. The north side is in need of repair as well. *Motion made by Hephner, supported by Sell to replace the North Gate at the Recycle Center. All yes, motion carried.*
  2. **Replace Signs at Township Cemeteries and Parks:** Smith stated that the signs at the 3 cemeteries, the park in Kendall, and the one at North Lake, are barely legible and he would like to see them replaced with township logos and rules for cemeteries and the beach. Smith stated that he would like to go with RWL. *Motion by Hephner, supported by Sell to have Smith get sign estimates with RWL. (no vote was taken)* Smith stated that he would have the estimate by next month’s meeting.
  3. **Review and Approve VBCRC Projects:** Smith stated that the Road Commission submitted 3 work projects for approval. After a lengthy discussion about the road projects and whose responsibility it is to pay to have the projects done, Attorney Kaufman stated that according to Michigan State Law, the Road Commission is responsible for all roads outside of cities or villages and main Michigan State Roads, etc.

Attorney Kaufman stated that the Road Commission has adopted a Partnership Booklet that states what the Road Commission is willing to pay for and what the Road Commission is not willing to pay for.

Attorney Kaufman suggested that all the Board member receive and read the Partnership Booklet.

**Motion by Richardson, supported by Hephner to get all members a copy of the Road Commissions' Partnership Booklet.** After a discussion, a vote was taken. **4 Yes, 1 No, motion carried.**

**Motion by Sell, supported by Hephner to approve Project #497.2191, the 8<sup>th</sup> Avenue Project, in the amount of \$19, 286.22. Roll Call: Richardson – yes, Meert - yes, Smith - yes, Sel - yes, Hephner – yes. All yes, motion carried.**

- 4. Discussion, ZBA for Fire Board Sign:** Smith stated that the property at the fire station is actually zoned R1 and a sign the size that the fire department has purchased is not allowed on that property without a variance from the Zoning Board of Appeals. After a discussion with board members and Attorney Kaufman, **Motion made by Richardson, supported by Sell to have Pine Grove Township absorb the entire costs of having a ZBA Hearing so the Fire Department can have their sign.** Attorney Kaufman stated that she would write the minutes for free. **All yes, motion carried.**
- 11. Public Comment (Limit 2 minutes):** A man questioned that in prior meetings there were two agenda times for public comment. Smith stated that there will only be one at the end of the meeting from now on, that is all that is required by law to have. Eric Mathis made a request to the board to set aside some time at the August meeting for the possibility of re-instating the road that he and his neighbors live on to be a public road again. He also stated that he spoke with the Drain Commissioner about the Kendall Drain and he stated that it is definitely clogged up, and he would have an engineer come out to get estimates to get it flowing again. He also stated that he is still opposed to a new township building. A man stated that he lives on a gravel road and he observed the road commission doing the dust control, that they only did half the job. He stated that he has watched this process for many years and it is usually 5 trips up and down the road spreading the dust control but this time they only went up and down three time and within three weeks, there was dust pouring up off the road. A man stated that the board should asked for a manual back up process. A man stated that before the Township has the new signs made up to check the actual laws before putting it on signs. He also stated that he approved of the board getting the Partnership Handbook and becoming familiar with what the township should be paying for.
- 12. Member Comment:** Richardson asked if the board members received a packet on the property behind the township hall that is back up for sale. Everyone stated that they received one. Sell stated that she would like to see this on the agenda for a board discussion at the August meeting. Hephner asked if the perc test had been performed at the other property and Smith stated no. Hephner offered to make arrangements to get that done and Smith agreed to have Hephner take care of that matter.
- 13. Adjournment: Motion made by Smith, supported by Richardson to adjourn. All yes, motion carried. Adjournment: 8:15 p.m.**

Respectfully submitted,

Michelle Meert, Pine Grove Twp. Clerk