

PINE GROVE TOWNSHIP MONTHLY BOARD MEETING MINUTES

February 1, 2023, 7:00 p.m.

1. **Meeting was called to order** at 7:00 P.M. by Smith
2. **Pledge of Allegiance.**
3. **Roll Call: Present:** Richardson, Meert, Smith, Sell, Hephner. Catherine Kaufman
4. **Agenda:** Motion by Hephner supported by Richardson to approve the consent agenda as presented. Hephner then requested to amend motion to add #2 under Old Business, the personal property tax resolution requested by the assessor. *Motion by Hephner, supported by Richardson to approve the agenda with the addition of Personal Property Tax Resolution under #2, Old business. All yes, motion carried.*
5. **Consent Agenda:** *Motion made by Sell, supported by Smith to approve the Consent Agenda with a correction of \$ to # under Item #4 of the January Monthly Meeting minutes and the correction of spelling January on the special meeting minutes. All Yes, motion carried.*
6. **Monthly Bills:** *Motion made by Richardson, supported by Sell to approve the monthly bills for a total of \$46859.20. All yes, motion carried.*
7. **Correspondence and Reports:**
 - A. **Library:** Nothing at this time.
 - B. **Sheriff:** Submitted. 30 Calls-Please continue to be aware of family and friends. Suicides have been unusually high.
 - C. **County Commission:** Submitted.
 - D. **Road Commission:** None. Tree trimming will begin soon on CR388.
 - E. **Fire Chief:** None
 - F. **Fire Board:** Submitted. The GPGFD Chief, has resigned from his position as chief, effective June 1,2023. There is a special Fire Board Meeting February 8th at 6:30 PM.
 - G. **Ambulance:** Submitted. 12 total responses. Meert reminded Life ambulance the 5-year contract is coming up for renewal in June of 2023.
 - H. **Treasurer: As of 12-31-22: Tax: \$-418198.89 General: \$672813.20 T&A: \$9,987.62
PNC Savings: \$199,922.40 Consumers Xtra Protect: \$250,667.95
Consumers Money Market: \$251,340.34 ARPA: \$309,931.44 Allegan CU: \$211,957.15**
 - I. **Planning Commission:** Meeting February 20, 2023, at 6 p.m. Working on updating the Master Plan for the Township, including ordinances regarding solar energy and the decommissioning of solar fields.
 - J. **KABA:** Submitted. For January 2023, KABA had not collected any building fees.
 - K. **Ordinance Officer:** None
8. **Committee Reports: Building Committee:** Next meeting scheduled for Monday, February 6th at 6:30 p.m. Old files have been removed by Data Guardian. Removal of documents cost approximately \$1150.00. The historical society has come and looked and is willing to take any books or items dating 1800's or before. They will clean, restore, and keep them at the historical society if the Board chooses to let them take them.
9. **Public Comment (limit two minutes):** Citizens commented they were very pleased with the way the Road Commission was willing to work with them on the tree situation on CR388. The trees have been reevaluated and remarked. Trees that are marked with a T, will be left standing with only branches being trimmed.
10. **Old Business:**
 1. **Status of Computer upgrade:** The new NAS computer back up system has been installed.
 2. **Personal Property Tax Resolution:** Resolution was reviewed. Meert stated the Assessor commented that there were no changes to the process of personal property tax collection, the State board was requiring the process of collection be in a written form as a resolution for their annual audit. *Motion by Smith, supported by Meert to adopt the resolution Policy for Review of Personal Property Taxes. Roll Call vote: Richardson-yes, Meert-yes, Smith-yes, Sell-yes, Hephner-yes. Motion passed.*
11. **New Business:**
 1. **Update Township Website:** Smith will get estimates on new website for the Township and present at the next meeting.

2. **Replacing fence at recycle center:** The remainder of the chain link fence around the recycle center needs replaced and a gate placed on the backside for snow removal. The Board agreed to advertise for bids. Smith will write ad for bid and Meert will have it published.
3. **Approve VBCRC release for bid resurface of 32nd ST south of CR388:** Smith would like to repave 32nd St. from CR388 south to 20th Ave. The road commission has a new process called wedge pavement he would like to use, which consists of grinding up the existing pavement, leveling the surface and covering with new pavement. Smith stated it should be maintenance free for approximately 8 years. ***Motion by Smith, supported by Richardson, to release for bid to road commission estimate of wedge pavement of 32nd ST south to 20th Ave not to exceed \$1000.00 in engineering costs. Roll call vote: Richardson-yes, Meert-yes, Smith-yes, Sell-yes, Hephner-yes. Motion passed.***
4. **Establish Dates for Township Annual Budget Hearing:** The township annual budget hearing will be March 1, 2023, at 6:00 p.m.

12. **Member Comment:** None

13. **Adjournment:** *Motion made by Richardson, supported by Smith to adjourn. All yes, motion carried.*

Adjourned at 8:09 p.m.

Respectfully submitted,

Michelle Meert, Pine Grove Twp. Clerk